IT Support Officers Report for Committee Meeting 12th October 2026

Summary

1) Created the August 2026 Newsletter.
2) Continued to update Google Drive to back-up Newsletters, AGM documents, Committee Meeting documents etc.
3) Maintained Mailchimp to manage the sending of group emails. The contact list is synchronised with the Ramblers data base via the Insight Hub.
4) Kept our local website current.
5) Posted one printed copy of the newsletter and one printed copy of the walks programme.
6) Looked into First Aid courses run by St Johns Ambulance.
    a. 1 day course at the centre £205 pp ex. VAT
    b. 1 day course at our venue £1230 (max 12) ex. VAT. Could be tailored
    c. Ramblers have negotiated a 40% discount on these prices (if still available if we decide to book)
    d. Our own Roy Jago mentioned that he could run a course for us so could explore this option. Need to hire hall and borrow or hire some equipment

Decisions

Peter Loombe
12th October 2026