

IT Support Officers Report for Committee Meeting 16th July 2026

Summary

- 1) Created the May 2026 Newsletter.
- 2) Continued to update Google Drive to back-up Newsletters, AGM documents, Committee Meeting documents etc.
- 3) Maintained Mailchimp to manage the sending of group emails. The contact list is synchronised with the Ramblers data base via the Insight Hub.
- 4) Kept our local website current.
- 5) As mentioned in the previous report the free Group Email tool “Mailchimp” is introducing further restrictions to the free version.

Our contact list is currently 237 (limit 250) so may need to switch to another tool in near future. I plan to migrate to a look alike App called “Mailer Lite”. The free version would meet our requirements. Ramblers also recommend EmailOctopus.

- 6) With the increasing number of pop-up walks and rather more walk cancellations and alterations, we no longer post a printable walks programme on the website. The walks programme button now links to the list of walk programmes that is automatically populated from Walks Manager. From here the Programme can be printed in various formats by selecting the required view and then the print button. I have received no complaints since making the change in April.
- 7) Completed Ramblers GDPR training.

Decisions

Peter Loombe
15th July 2026